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This product is no longer manufactured. This product has been replaced by Poly Calisto 5300 - USB-A Bluetooth MS Calisto 620-M Bluetooth wireless speakerphone + Bluetooth USB adapter. User guide: TMContents Welcome 3 System requirements What's in the box Basics 3 4 5 Speakerphone controls 6 Charge your speakerphone 7 Battery charging status 7 Low battery warnings 8 Pairing 9 Initial pairing 9 To re-pair your Bluetooth USB adapter Reconnect 9 Connect PC and call 10 Bluetooth USB Adapter LED Indicators Pair mobile phone and call 9 10 11 Features 12 Call features for your speakerphone and Bluetooth mobile phone Advanced features 12 Important Tips for Using your Speakerphone Plantronics Spokes Welcome Congratulations on purchasing your new Plantronics Calisto® 620-M wireless speakerphone. The Calisto 620-M is optimised for use with Microsoft® Lync® and Office Communicator 2007. This user guide contains instructions for setting up and using your Calisto 620-M speakerphone and BT300C Bluetooth USB adapter. (P620 wireless speakerphone and a BT300C Bluetooth USB adapter) Calisto 620-M highlights and features @ • Personal Bluetooth wireless speakerphone peripheral device. What's in the box Carrying case AC USB wall charger USB charging cable Bluetooth USB adapter Wireless speakerphone 4 Basics Bluetooth USB adapter 1 1 LED indicator light Speakerphone 2 3 1 4 5 6 1 Volume up and volume down buttons 2 Bluetooth status LEDs 3 Battery status LEDs 4 Mute/un-mute microphone button 5 Call button 6 Mini USB adapter stowed on bottom of the speakerphone Back panel 1 2 1 Off, on, Bluetooth pairing switch (3 position switch) 2 Power connector, firmware update connector 5 Speakerphone controls 2 3 1 4 5 1 Volume Up/Volume Down Buttons Increase/decrease volume Press up/down volume buttons to desired volume Maximum or minimum volume Hold up/down buttons until max/min reached Ringer volume Press up/down volume buttons while no call is active 2 Pairing LED Flashing Blue/Red In pairing mode; (Pairing mode ends after 10 minutes if unsuccessful) Solid blue Paired successfully 3 Power LED Two red flashes Less than two hours of talk time remaining Three red flashes Less than 3 Charge your speakerphone Charge of a minimum of 30 minutes needed for complete setup. The speakerphone can be charged with a wall charger or with a USB cord and your PC. The power LED on the speakerphone will be solid red when charging and off when fully charged. A full charge with a wall charger will take approximately 1.5 hours. NOTE Use only the provided Calisto 620-M USB wall charger. Low battery warnings Battery Level Red LED Flashes PC Status\* 2 to 6 hours of talk time remaining Less than 2 hours of talk time remaining Less than 30 minutes of talk time remaining (recharge) NOTE Plantronics Spokes software must be installed; status shown in icon tray. Pairing Initial pairing Your Bluetooth USB adapter comes pre-paired to your Speakerphone. NOTE The Bluetooth USB adapter is only for use with the Calisto 620-M and is not for use with other Bluetooth devices. The Calisto 620-M Bluetooth USB adapter is marked with a graphical identifier. To re-pair your Bluetooth USB adapter Reconnect In the event that your speakerphone and Bluetooth USB adapter are not paired or become unpaired do the following: 1 Start with the speakerphone powered off. Connect PC and call 1 Power speakerphone on. 2 Insert Bluetooth USB adapter directly into your PC USB port. The LED will flash and then turn solid blue to indicate the speakerphone is connected to the PC. The LED remains solid blue when not on an active call. NOTE Do not insert directly into a docking station or hub. NOTE It is normal to see the LED flash at start-up before connection is established. 3 Ensure Microsoft Lync/Office Communicator is running on your PC. Pair mobile phone and call 1 Ensure your speakerphone is fully charged. Press and hold the power switch on the speakerphone to the RIGHT until the indicator light flashes blue and red. The speakerphone is now in pairing mode. NOTE If you don't see the blue and red flash, slide the power switch all the way LEFT to turn your speakerphone off. Then press and hold the power switch again until you see the blue and red flash. The speakerphone will stay in pairing mode for ten minutes. Features Call features for your speakerphone and Bluetooth mobile phone Advanced features To place a call Dial number on your mobile phone keypad Redial last number Redial number on your mobile phone To answer a call Short press call button To answer a call when already on an active Microsoft Lync call Short press the call button to end the Microsoft Lync call, then press again to answer mobile phone call To end a call Short press call button Reject an incoming call Medium (2 seconds) press of important Tips for Using your Speakerphone For best results Calisto 620-M is a business-quality communication device with sensitive microphones; following the recommendations below will assure a good user experience for you and people at the other end of the call. • Set speakerphone in an open area during use • Keep objects 12 inches (304 mm) away from speakerphone for best performance • Avoid moving the unit unnecessarily • Avoid rustling papers, tapping pencils etc. Plantronics Spokes Software Plantronics Spokes software (optional) for Windows enhances your speakerphone's capabilities and enhances your user experience when used with your PC. Battery status Plantronics battery status \* cro so f to C2 NE 00 CS 7 P3 50 v4. Sho 1& r eT 5.1 el C all Ma Sho na r eT g er el C om mu S ky nic pe ato r Sw yx Sw yxl t! \* Ap ple iTu ne s Wi na mp Wi nd ow sM ed Ot ia P he lay r su er pp o rt -In Plu g Cis Mi Mi cro so f t Ly nc 4. Troubleshooting How do I know Calisto 620-M is turned on? The 3-position (off/on/pairing) switch has a GREEN visual indicator when in the "On" position. Pressing the volume +/- buttons while the unit is ON emits a volume adjustment tone. After the initial installation, I don't • The on-device visual indication (Bluetooth status LEDs) will only show during the initial connection to the computer via the see a visual indication on my Bluetooth USB adapter. Is there a visual indicator on the Calisto 620-M that shows volume level? No. There is no visual indication of volume level or volume adjustments on the Calisto 620-M. NOTE The Calisto 620-M has a mid-range default volume setting. It provides audible indications as you adjust the volume and when you have reached the maximum or minimum volume level. Can I sync multiple Calisto 620-Ms to one USB adapter (to cover a large area)? No. The current adapter is designed for a one-to-one connection. Can I use Calisto 620-M in my car? Theoretically yes, but Calisto 620-M is not designed to be used in a car. My Calisto 620-M carrying case is too small to carry the wall charger and USB cable. The Calisto 620-M carrying case is form-fitting to the speakerphone and is designed to protect the speakerphone only. NEED MORE HELP? www.plantronics.com/support Plantronics, Inc. Plantronics BV 345 Encinal Street South Point Building C Santa Cruz, CA 95060 Scorpion 140 United States 2132 LR Hoofddorp, Netherlands © 2013 Plantronics, Inc. All rights reserved. Plantronics and Calisto are trademarks or registered trademarks of Plantronics, Inc. The Bluetooth trademark is owned by Bluetooth SIG, Inc. and any use of the mark by Plantronics, Inc. is under licence. Page 2 Congratulations on purchasing your new Plantronics Calisto® 620-M wireless speakerphone. The Calisto 620-M is optimised for use with Microsoft® Lync® and Office Communicator 2007. This user guide contains instructions for setting up and using your Calisto 620-M speakerphone and BT300C Bluetooth USB adapter. (P620 wireless speakerphone and a BT300C Bluetooth USB adapter) Calisto 620-M highlights and features • Personal Bluetooth® wireless speakerphone peripheral device. • Connects to your PC and Bluetooth-compatible mobile phone. • Excellent audio quality (wideband for PC, narrowband for mobile phone). • Full duplex audio, hear and be heard as naturally as speaking face-to-face. • 360° microphone coverage with dual auto-switching microphones (minimises room noise transmission so it sounds better to the people you are talking to at the far-end). • Integrated call control and other features via Plantronics Spokes software. NOTE Spokes software is optional for Microsoft Lync/Office Communicator. See the Plantronics Spokes software section of this user guide for information on features with this software. • Softphone and Unified Communications client call control features - call answer/end, volume up/down, microphone mute/un-mute, call reject • Up to 7 hours talk time/5 days standby time • Small and portable, includes carrying case. NOTE Please refer to the separate safety instructions for important product safety information prior to installation or use. Computer • Supported operating systems: Windows XP® SP3 or later, Windows Vista® SP1 or later, Windows® 7 SP1 or later recommended • Processor: 400 MHz Pentium® processor or equivalent (minimum); 1 GHz Pentium processor or equivalent (recommended) • RAM: 96 MB (minimum); 256 MB (recommended) • Hard disk: 1.5GB (minimum); 3GB (recommended) Welcome System requirements 3 Page 3 Contents Welcome 3 System requirements 3 What's in the box 4 Basics 5 Speakerphone controls 6 Charge your speakerphone 7 Battery charging status 7 Low battery warnings 8 Pairing 9 Initial pairing 9 To re-pair your Bluetooth USB adapter 9 Reconnect 9 Connect PC and call 10 Bluetooth USB Adapter LED Indicators 10 Pair mobile phone and call 11 Features 12 Call features for your speakerphone and Bluetooth mobile phone 12 Advanced features 12 Important Tips for Using your Speakerphone 13 Plantronics Spokes Software 14 Devices tab 14 Applications tab 14 Troubleshooting 15 Page 4 Carrying case USB charging cable Bluetooth USB adapter AC USB wall charger Wireless speakerphone What's in the box 4 Page 5 Volume Up/Volume Down Buttons Increase/decrease volume Press up/down volume buttons to desired volume Maximum or minimum volume Hold up/down buttons until max/min reached Ringer volume Press up/down volume buttons while no call is active 2 Pairing LED Flashing Blue/Red In pairing mode; (Pairing mode ends after 10 minutes if unsuccessful) Solid blue Paired successfully 3 Power LED Two red flashes Less than two hours of talk time remaining Three red flashes Less than 30 minutes of talk time remaining 4 Mute Button Mute microphones (far-end cannot hear you) 1 short button press mutes mics; Mute LED turns solid red In-mute microphones 1 short button press un-mutes microphones; Mute LED turns off Reject an incoming call 1 long button press (2 seconds); call rejected 5 Call button Answer or end a call (PC or mobile) 1 button press Answer a 2nd call while on a call 1 button press ends first call, 2nd 1 short button press answers 2nd call Speakerphone controls 6 Page 6 Bluetooth USB adapter LED indicator light Speakerphone 1 Volume up and volume down buttons 4 Mute/un-mute microphone button 2 Bluetooth status LEDs 5 Call button 3 Battery status LEDs 6 Mini USB adapter stowed on bottom of the speakerphone Back panel 1 Off, on, Bluetooth pairing switch (3 position switch) 2 Power connector, firmware update connector Basics 5 Page 7 Charge of a minimum of 30 minutes needed for complete setup. The speakerphone can be charged with a wall charger or with a USB cord and your PC. The power LED on the speakerphone will be solid red when charging and off when fully charged. A full charge with a wall charger will take approximately 1.5 hours. NOTE Use only the provided Calisto 620-M USB wall charger. Other Plantronics wall chargers will not work with the Calisto 620-M; however, the Calisto 620-M charger can be used to charge other Plantronics devices requiring a micro USB power supply. A full charge with a USB cord and your PC will take approximately 2.5 hours. NOTE To charge the speakerphone with the USB cable and PC, the PC must be on and in an active state (not standby). Turn speakerphone off when not in use to save battery power. Charging level Red LED Battery charging Battery full Charge your speakerphone Battery charging status 7





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